



# College of Management, Mahidol University Fact Sheet for Student Exchange Program 2018–2019



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## Academic Calendar

Term period		Nomination Deadline	Application Deadline
Summer Term	18 May – 26 August 2018	31 December	31 January
Fall Term	14 September – 23 December 2018	30 April	31 May
Spring Term	11 January – 28 April 2019	31 August	30 September

## Academic Program Information

- Study Time:** Weekday evenings (18.00 – 21.00 hrs.) include Weekends (9.00 – 12.00 hrs./13.30 – 16.30 hrs.)
- Class Format:** At CMMU, we believe in problem-based learning, in which students apply their knowledge to solve management and business problems. We emphasize learning by doing in teams where experienced instructors take the role of coach rather than lecturer. Most classes include a group project that includes a presentation of findings. Group projects typically count for 25% of the course grade.
- Class Size:** Approximately 30 students per course
- Maximum Course Load:** 4 courses (12 credits) per term
- Course Selection:** Exchange students can take courses offered by all international study programs. Specialization courses are strongly recommended for enrollment. Core courses and foundation ones are general and introduction.

*\*Textbooks may be required to buy in some courses.*



## Grading System:

The mode of assessment in the classes depends on the instructor. While most classes have midterm and final examination, some also require papers, class participation and presentation. Class attendance is mandatory, and if your attendance falls below 80%, you may be dropped from the course. Course outline with grading criteria for each course are announced and handed to the students in the beginning of the course.

<u>Grade</u>	<u>Value</u>	<u>Meaning</u>
A	4.0	Excellent
B+	3.5	Very Good
B	3.0	Good
C+	2.5	Fairly Good
C	2.0	Fair
D+	1.5	Poor
D	1.0	Very Poor
F	0.0	Fail

## Number of Students Nominated for Exchange

CMMU is flexible in receiving incoming exchange students from a partner university. Numbers can be discussed based on each partner universities' needs.

## Application Requirements

- Have enrolled at a partner university
- Meet the following English language requirement:
  - TOEFL Paper-based at least 550  
Computer-based at least 213  
iBT at least 80
  - IELTS at least 6.0
- Must be nominated by the home university



## Required Application Documents

Completed Online Application: <http://ir.cm.mahidol.ac.th/admission>

1. Current Official Transcript
2. Certificate of English language proficiency: TOEFL, IELTS or equivalent\*\*
3. Letter of Enrollment at Home University
4. Statement of Purpose
5. Curriculum Vitae
6. A photocopy of your passport
7. Photo: Allow only jpg file with size less than 2.0 MB.

*\*No. 1 – 6 should be submitted in pdf format.*

\*\* If students have applied for the tests and awaited for the results during the application period, a certification of English language proficiency from home institution can be used for replacement.

## Accommodation

CMMU does not have its own on-campus accommodation for international students, but we can suggest a list of private apartments located nearby CMMU and in the city center as well as business center. The rate is approximately 7,000 – 30,000 Baht per month based on accommodation types and locations. Each apartment is fully furnished with a bed, a closet, a desk and chairs, a mirror and a telephone. Rooms are equipped with electrical outlets for radios, televisions and refrigerator. Please note that we cannot be responsible for accommodation reservation.

## Health Insurance

Exchange students must obtain 'Travel Insurance' (covering hospitalization, medical expenses, lost luggage, etc.). This kind of insurance can be purchased through travel agents and should be obtained before coming to Thailand. In Thailand, doctors do not usually make house calls. If exchange students need to consult a doctor the usual way is to visit a hospital or clinic, and the quickest way to do so is to take a taxi.



## Estimated Living Expenses

Exchange students should expect to spend between US\$ 400 - 600 per month on housing, meals, transportation and etc. This may vary according to personal requirements.

## Visa Requirement

Exchange students are required to obtain an education visa from the Royal Thai Embassy or the Royal Thai Consulate-General in the applicant's country of residence. To apply for an education visa (Non-Immigrant 'ED' Visa), exchange students must possess a valid passport and a letter of acceptance from CMMU. The visa applicant must be outside Thailand at the time of application. If exchange students are planning to travel out of Thailand during their study, an application for 'Multiple Entry' is recommended.

## Program Orientation

The International Relations Office organizes an orientation for new exchange students at the beginning of summer, fall and spring terms. It is mandatory for new exchange students. We request that students arrive one week before the start of the term in order to attend the orientation program. The program orientation provides participants with an introduction to CMMU, to Bangkok, to Thai way of life, and the CMMU academic system. Besides, the orientation program enables exchange students to complete the registration procedure, meet some members of academic staff and participate in the on-site tour. Therefore, it is vital for exchange students to attend the orientation program.