



SCHOOL OF BUSINESS AND SOCIAL SCIENCES  
AARHUS UNIVERSITY

# EXCHANGE AT AARHUS BSS, AARHUS UNIVERSITY

## Business / Economics / Communication

ERASMUS Code: DK ARHUS 01

### CONTACT: AARHUS BSS INTERNATIONAL

#### AARHUS BSS INTERNATIONAL

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### AUTUMN SEMESTER 2018

- Nomination deadline: April 15, 2018
- Application deadline: May 1, 2018
- Mandatory Intro Week: August 27 to August 31, 2018
- Semester Start: September 3, 2018
- Last day of exams: December 21, 2018 *or* January 31, 2019\*

*\* Students wishing to finish exams with attendance required by December 21, 2018 should follow the guidelines provided. Only a few courses will require students to be present for exams after December 21, 2018 and until January 31, 2019.*

### SPRING SEMESTER 2019

- Nomination deadline: October 15, 2018
- Application deadline: November 1, 2018
- Mandatory Intro Week: January 21 – 25, 2019
- Semester start: January 28, 2019
- Last day of Exams: June 30, 2019

### NOMINATION

Please complete the attached Nomination Form and send it directly to Anne Møller Jeppesen at [amj@au.dk](mailto:amj@au.dk) by the nomination deadline.

## APPLICATION

- The online application for Autumn 2018 is available from March 2018.
- The application for Spring 2019 is available from September 2018.

Once the student is nominated he/she will receive instructions via email on how to complete the application. The online application form also includes the application form for housing.

## LANGUAGE REQUIREMENTS

Exchange students do not need to provide documentation of their English proficiency. However, all nominated students are expected to have an English proficiency equivalent to at least a score of 83 in the TOEFL iBT.

## AU INTRO WEEK/INFO MEETING

All students must attend the mandatory AU Intro Week. During this week students will receive information on both practical and academic matters essential to their exchange. The AU Intro Week will take place in the week prior to semester start.

## COURSES

After admission students will receive a list of available courses. Courses offered Autumn 2018 will be similar to courses offered in Autumn 2017 and courses offered Spring 2019 will be similar to those offered in Spring 2018. Students must be studying a relevant degree at their home university in order to be admitted to courses and students are generally only allowed to take courses at one department.

Each semester approximately 150 courses are taught in English at Bachelor's or Master's level, including a special course offered to exchange students only: The course *Aspects of Denmark*. Please see more information on our Course webpage.

## CREDITS

All students are required to do between 25 ECTS and 30 ECTS per semester. A full course load is 30 ECTS per semester. Each course is typically worth either 5 ECTS or 10 ECTS and a few courses are worth 15 ECTS or 20 ECTS.

## DANISH LANGUAGE COURSE

Exchange students can sign up for a Danish course at the local language centre during their free time. Aarhus BSS does not provide and have no responsibility for the Danish Language courses, and the courses will therefore not be included in the student's transcript of records. Further information is available on the [AU Study Portal](#) and at the [LærDansk web](#).

## LIVING IN DENMARK

Exchange students must have sufficient funds to cover their living expenses while studying in Denmark. Living expenses for the average student are about DKK 6,000 per month (including housing).

## HOUSING

Exchange students can sign up for housing when they fill in the online application form. Students are recommended to submit their applications as soon as the online application form is available. AU Housing at AU International Centre handles all matters regarding housing. For more information on housing, please see the [housing webpage](#).

In the Spring Semester, one housing offer is guaranteed for all students who apply by the application deadline. In the Autumn semester only overseas students are guaranteed a housing offer. All other students are recommended to apply for housing, but a housing offer is not guaranteed.

## RESIDENCE CERTIFICATE (EU/EEA CITIZENS)

Students with EU/EEA citizenship are free to enter Denmark without a residence certificate. Upon arrival students will be informed by the AU International Centre on how to obtain a residence certificate. The residence certificate is mandatory for all students studying for a period of 3 months or more in Denmark.

## RESIDENCE PERMIT/VISA (NON-EU/EEA CITIZENS)!!!

Students from outside the EU/EEA countries will receive information on how to apply for a residence permit in the Welcome email from the AU International Centre. It is very important that students start the application process as soon as they receive the application form. The relevant documents will be sent in an email and not by regular mail. When the application form has been submitted to the local Danish embassy or consulate it will take up to 60 days to process the application.

Please note that to obtain a residence permit/visa students must appear in person to have their biometrics done (facial image and finger prints) at the Danish embassy or consulate when submitting their application. For questions concerning residence permit, please contact the AU International Centre at [ic@au.dk](mailto:ic@au.dk).

## HEALTH INSURANCE AND LIABILITY AND HOME INSURANCE

Once students have obtained their Residence permit/certificate, they can apply for a Civil Registration Number (CPR Number). Once the student has been allocated a CPR number they are covered by the Danish Health Insurance Scheme, which provides students with free medical treatment. Students must, however, take up insurance to cover for dental expenses and transportation to home country in case of illness, as these expenses are not covered by the Danish Health Insurance Scheme. Students should also take out third party liability insurance and home insurance to cover household effects and personal belongings. Aarhus University does not cover any losses that may occur. Please see the [IC's webpage](#) for further information.