

# Visa and Entry Process for Exchange Students

## Applying for your Visa

Before you arrive to PKU Shenzhen, you need to apply for a visa from your home country. As short-term students you will apply for an X2 visa. To apply for a visa, you need to apply through the local Chinese Consulate in your country. The school has provided you with the original copy of your admission notification and your JW202 which is required to apply for an X2 visa. The visa application form can be downloaded from the Chinese Consulate's website in your home country. Exchange students staying for one year will apply for an X1 visa and are required to complete the resident permit procedure within 30 days of arrival.

Please keep in mind that regulations often vary by country, and your country may require additional forms and steps. Some countries may require a health exam and blood tests; please check well in advance what the requirements and procedures are for your country. If you encounter any difficulties in your visa application, please contact your exchange coordinator at PHBS.

## Entering China

On your arrival to PKU Shenzhen, we will collect your passports to submit them for police registration at the local police bureau as required by law. You will need to provide us with 2 passport-sized photos for this purpose.

X2 visas are issued as a single entry visa valid for the length of time you will be studying. Visiting Hong Kong, Macao and Taiwan is considered to be leaving Mainland China. Many of our students find this extremely inconvenient as Shenzhen is located adjacent to Hong Kong. In the past, we have been able to assist our students to apply for a multiple entry residence permit. While we can assist you in applying for a residence permit, we cannot guarantee that your residence permit application will be accepted by the Shenzhen Public Security Bureau (PSB), as the final decision is up to them. Additionally, the cost of completing all of the procedures for your residence permit amounts to roughly 1000 RMB (to be paid by the student). The total process takes approximately 4-6 weeks. During this time you will intermittently be without your passport. Please see the residence permit application details below.

## Applying for your Resident Permit

The residence permit application process includes a health check and document submission to the PSB. Due to the new Exit-Entry Administration Law, the application process takes approximately 4-6 weeks. During a portion of this time you will be without your passport and unable to leave Mainland China.

**Please note that we cannot allow students to apply for the resident permit earlier than the time scheduled time by PHBS. Please ensure that you do not plan for travel outside China until after the process is complete.**

1. *Register with the local police bureau.* The school will register your passport at the local police bureau on your behalf upon your arrival at PKU Shenzhen. You will need to submit 2 passport sized photos, please come prepared with these two photos. *This takes approximately 1 week.*

2. *Take an official ID photo with an authorized receipt.* The school will provide instructions to you for obtaining the official ID picture. The cost (roughly 40RMB) is to be covered by the student. This receipt is valid for one month and will be used to apply for your residence permit.

3. *Obtain a health certificate issued by the Shenzhen International Travel Healthcare Hospital.* The school will accompany you to the hospital for your health check. The health check is required even if you completed a similar health in your home country for your visa application. The health check includes a blood test, urine sample, ultrasound, ECG and X-Ray and costs approximately 500RMB (subject to change; cost to be paid by the student). You will need to bring your passport, 500RMB in cash (credit or debit cards are not accepted) and two passport-sized photos which you should come prepared with ahead of time. *It takes about one week to receive the results of the health check.*

4. *Submit application for a resident permit.* All students must apply in person at the Shenzhen Public Security Bureau for their resident permits. Students are required to submit their passports, health certificate, official ID picture, local police station registration form, residence application form, admission notification, JW202 form, and an official letter from PKU Shenzhen stating the duration of your studies. The cost of a residence permit for less than one year is 400RMB (cost to be paid by the student). The fee must be paid using a Chinese Unionpay card, so please put the appropriate cash on your student card. The application processing time after submitting all necessary forms takes approximately 7 work days\*, for which you will be without your passport.

Procedure	Time	Documents Needed	Cost
Registration with the local police station	On your arrival (within 24-48 hours), will be done after the health check for fall semester	Two passport photos	
Official Photo ID	Within the first week		40RMB
Health Check	Within the first or second week, receive certificate one week after health check	Official Photo ID, passport	500RMB
Residence Permit Application Submission	First make appointment online 1 week ahead of time. Submission is within the third or fourth week, receive residence permit 7 work days after the date of submission	Official Photo ID, passport, JW202 form, official letter from PKU Shenzhen, admission notification, interview documents, health certificate, application form	400RMB

\*As of information collected August 24, 2015