

**Department of Business Studies**  
UPPSALA UNIVERSITY

<b>International Mobility Office</b>	<p><b>International Coordinators</b> Jenny McKeever, (Outside Europe) Julia Conte, (EU/EEA)</p> <p><b>Incoming exchange:</b> <a href="mailto:incoming@fek.uu.se">incoming@fek.uu.se</a> <b>Outgoing exchange:</b> <a href="mailto:outgoing@fek.uu.se">outgoing@fek.uu.se</a></p>
Website and General information	<a href="http://fek.uu.se/student-en/incoming-exchange-students/">http://fek.uu.se/student-en/incoming-exchange-students/</a>
Address	<p><b>Postal Address:</b> <b>Department of Business Studies</b> <b>International Mobility Office</b> <b>Uppsala University</b> <b>Box 513</b> <b>SE-751 20 Uppsala</b> <b>Sweden</b></p> <p><b>Visiting Address:</b> Department of Business Studies Uppsala University Kyrkogårdsgatan 10 C SE-753 13 Uppsala Sweden</p>
Student Nominations	Via <b>online form</b> , link to be provided at the start of nomination period. For more information contact: <a href="mailto:incoming@fek.uu.se">incoming@fek.uu.se</a>
Nomination Deadline (partners)	April 5 <sup>th</sup> for the following autumn semester October 5 <sup>th</sup> for the following spring semester
Application Deadline (students) autumn/spring	April 15 <sup>th</sup> for the following autumn semester October 15 <sup>th</sup> for the following spring semester
Application Material	Will be sent out by the International Mobility Office directly to the nominated student before the application period.
Academic Calendar	<b>Autumn 2019</b> September 2 <sup>nd</sup> – January 19 <sup>th</sup> <b>Spring 2020</b> January 20 <sup>th</sup> – June 7 <sup>th</sup>
Academic Courses	For the foreseeable future access to Accounting and Finance courses will be extremely limited and the student's home coordinator must seek permission on behalf of the student for this course.  For courses offered please see our webpage: <a href="http://fek.uu.se/student-en/incoming-exchange-students/courses/">http://fek.uu.se/student-en/incoming-exchange-students/courses/</a> <b>Please note that we can only offer courses from our course list!</b>
Academic prerequisites Undergraduate	2 <sup>nd</sup> year courses <b>15 ECTS</b> credits in Business related courses 3 <sup>rd</sup> year courses <b>45 ECTS</b> credits in Business related courses
Master courses	Master courses <b>90 ECTS</b> credits in Business related courses.  <b>Due to Master courses being based on prior knowledge in Business Studies, and their high intensity, they are only available to Master students.</b>  Please note that Economics and Statistics are not considered as Business Studies.

Grading Scale	<p><b>From October 2018, ECTS grades are no longer given by Uppsala University, executing the Vice Chancellor's decision.</b></p> <p>The Department of Business Studies use the following grading scale; Fail (U) Pass (G) Pass with credit (VG)</p> <p>More about the Swedish grading scales used can be found here: <a href="http://www.uu.se/en/admissions/higher_education_in_sweden/">http://www.uu.se/en/admissions/higher_education_in_sweden/</a></p>
Minimum English Requirement	<p>We do not require any tests proving level of English language but nominated students are required to have sufficient knowledge of English in order to attend the classes.</p> <p>Necessary level: B2 (CEFR, Common European Frame Work of Reference for Language)</p>
Language Courses	<p><b>Basic Swedish language</b> courses run part time and as evening classes throughout the semester for 7.5 academic ECTS credit. <a href="http://www.nordiska.uu.se/admissions/courses/swedish/basic/">http://www.nordiska.uu.se/admissions/courses/swedish/basic/</a></p> <p>The language courses above are free of charge for exchange students.</p> <p>A Language Workshop is available to students subject to availability: <a href="http://www.sprakverkstaden.uu.se/?languageId=1">http://www.sprakverkstaden.uu.se/?languageId=1</a></p>
Student visa and residence permit	<p><b>Non-EU citizens:</b> Some non-EU citizens need to apply for a visa to enter Sweden and all non-EU citizens need to apply for a residence permit to stay longer than 90 days. Uppsala University will send a Letter of Acceptance by e-mail to each student requiring the document. The Letter of Acceptance is necessary in order to apply for a visa/residence permit. Further information can be found here: <a href="http://www.migrationsverket.se/info/start_en.html">www.migrationsverket.se/info/start_en.html</a></p> <p><b>Please note:</b> Non-EU citizens currently studying in another country covered by the Schengen agreement <b>still have to apply</b> for a residence permit before their arrival in Sweden.</p>
Financial supporting documentation	<p>For non-EU/EEA citizens the Swedish Migration Board requires that applicants support their visa/residence permit application with proof of sufficient funds for their entire time of stay. Please see Swedish Migration Agency for requirements.</p>
Medical Insurance	<p>All students are insured by the insurance Student IN from Kammarkollegiet. This insurance provides emergency medical and dental coverage, home transport, personal property coverage, third party liability and legal protection. It provides coverage for the student's travel directly to and from Sweden, from two weeks prior to and two weeks after the official term dates. For full details about the Student IN insurance please visit <a href="https://www.kammarkollegiet.se/en/insurance-students-and-state-employees/student-insurance/student-exchange-students-sweden">https://www.kammarkollegiet.se/en/insurance-students-and-state-employees/student-insurance/student-exchange-students-sweden</a>.</p> <p><b>EU citizens</b> EU students must bring their <b>European Health Insurance Card</b> for medical insurance.</p>
Arrival days and Orientation Week	<p>For the autumn term, the recommended days of arrival usually fall on Thursday, Friday and Saturday one week prior to the start of term whereas the spring term's recommended days of arrival usually are Friday and Saturday on the weekend prior to term start. Each semester there is an orientation program for new students taking place prior to the start of the semester. <a href="http://www.uu.se/welcome">www.uu.se/welcome</a></p>

Accommodation	<p>Uppsala University offers accommodation for exchange students, but housing is not guaranteed.</p> <p>The application for housing is submitted during May 15th –May 31st (for autumn) and November 15th – November 30th (for spring). The application link will be sent directly to the nominated students before the application period <a href="http://housingoffice.se/">http://housingoffice.se/</a></p>
Students with disabilities	<p>Support for reading and writing difficulties/dyslexia, mental disorders, neuropsychiatric disorders, hearing impairment, visual impairment, physical disabilities or chronic illnesses can be provided. To receive support students must provide evidence of disability directly to the Uppsala University's disability coordinators.</p> <p>The type of support received is directly related to the education and according to needs. Support is planned in collaboration with the student. If support is required, the student should contact one of Uppsala University's disability coordinators directly after applying for exchange studies: <a href="mailto:stod@fek.uu.se">stod@fek.uu.se</a></p> <p>For more information: <a href="http://fek.uu.se/student-en/support-and-service/students-with-disabilities/">http://fek.uu.se/student-en/support-and-service/students-with-disabilities/</a></p>
Student Health Services	<p>The Student Health Services is a team of specialists such as psychologists and counsellors, all focused on student related mental health issues, such as stress etc. Students can receive counselling and take part in a variety of workshops. Please note that there is no general practitioner for medical and dental issues or emergencies available at the Student Health Services.</p> <p>The Student Health Centre also offers workshops on issues such as how to handle stress as a student. The Student Health Centre in Uppsala also has a light room to help students handle the darkness of the Swedish winter.</p> <p>For more details: <a href="http://www.uu.se/en/students/support-and-services/health-care/">http://www.uu.se/en/students/support-and-services/health-care/</a></p>
Student Social Life	<p>The Nations in Uppsala are student associations run by students for students and they are the hub of the Uppsala University student social life. Once a member of a nation, the Nation Card is also valid as a Student ID card. Membership in one nation gives access to all the other nations and also entitles students to discounts at many establishments. More about the nations here: <a href="https://uppsalastudent.com/">https://uppsalastudent.com/</a>. To get access to the student life, a voluntary student union and 'nation' (student club) fee is charged, currently approximately SEK 380 per semester.</p>
Buddy	<p>As part of the exchange studies the Uppsala Business &amp; Economics Student Association (Uppsalaekonomerna) will arrange for pairing with a Swedish student Buddy. For more information please contact: <a href="mailto:buddysystem@uppsalaekonomerna.com">buddysystem@uppsalaekonomerna.com</a></p>
Uppsala University	<p>Uppsala University (UU) is the oldest university in Scandinavia, founded in 1477. The Uppsala campus is located 70 km north of Stockholm and 30 km from the international airport Stockholm Arlanda but there is also a separate campus in Visby on the island of Gotland which lies in the Baltic Sea. The university has about 45 000 students. Uppsala University is one of the top universities in the world according to major rankings. For more information, please refer to our website <a href="http://fek.uu.se/student-en/incoming-exchange-students/">http://fek.uu.se/student-en/incoming-exchange-students/</a></p>