

Visa and Entry Process for Exchange Students

Steps to be completed in your home country

Applying for your Visa (done in your home country)

Before you arrive to PKU Shenzhen, you need to apply for a visa from your home country. As short-term students you will apply for an X2 visa. To apply for a visa, you need to apply through the local Chinese Consulate in your country. The school has provided you with the original copy of your admission notification and your JW202 which is required to apply for an X2 visa.

Make sure to bring your admission notification with you to China, be sure that the original is given back to you before submitting the final application materials to the Chinese Embassy/Consulate. For people holding multiple passports, make sure you use the same passport to obtain the visa that you have used to register in our online system.

The visa application form can be downloaded from the Chinese Consulate's website in your home country. Exchange students staying for one year will apply for an X1 visa and are required to complete the resident permit procedure within 30 days of arrival.

Please keep in mind that regulations often vary by country, and your country may require additional forms and steps. Some countries may require a health exam and blood tests; please check well in advance what the requirements and procedures are for your country. If you encounter any difficulties in your visa application, please contact your exchange coordinator at PHBS.

Steps to be completed in China

Entering China

After your arrival in Shenzhen you will need to complete a registration with the local police within 24 hours. This registration can now be done using WeChat on your phone. You will require the QR code outside the door of your dormitory, your passport and headshot of yourself. Students living off campus will also need to be sure to complete this registration.

X2 visas are issued as a single entry visa valid for the length of time you will be studying. **Visiting Hong Kong, Macao and Taiwan is considered to be leaving Mainland China.** Many of our students find this extremely inconvenient as Shenzhen is located adjacent to Hong Kong. In the past, we have been able to assist our students to apply for a multiple entry residence permit.

While we can assist you in applying for a residence permit once you are in China, we cannot guarantee that your residence permit application will be accepted by the Shenzhen Public Security Bureau (PSB), as the final decision is up to them. Additionally, the cost of completing all of the procedures for your residence permit amounts to roughly 1000 RMB (to be paid by the student). The total process takes

approximately 4 weeks. During this time you will intermittently be without your passport. Please see the residence permit application details below.

Applying for your Resident Permit (in China together with PHBS)

The residence permit application process includes police station registration, a health check and document submission to the Public Security Bureau (PSB).

Due to the Exit-Entry Administration Law, the application process takes approximately 4 weeks. During a portion of this time you will be without your passport and unable to leave Mainland China. **Please note that we cannot allow students to apply for the resident permit earlier than the time scheduled by PHBS. Please ensure that you do not plan for travel outside China until after the process is complete.**

1. *Register with the local police station.*

Students must complete the local police registration using the WeChat link provided after they arrive. Students will need a passport style photo on their phone.

2. *Take an official ID photo with an authorized receipt.*

The school will provide instructions to you for obtaining the official ID picture. The cost (roughly 40 RMB) is to be covered by the student. This receipt is valid for one year and will be used to apply for your residence permit.

3. *Obtain a health certificate issued by the Shenzhen International Travel Healthcare Hospital.*

The school will accompany you to the hospital for your health check. The health check is required even if you completed a similar health check in your home country for your visa application. The health check includes a blood test, urine sample, ultrasound, ECG and X-Ray and costs approximately 500RMB (subject to change; cost to be paid by the student). You will need to bring your passport, 500 RMB in cash, UnionPay card (will be issued by school on arrival), or WeChat Pay and two passport-sized photos which you should come prepared with ahead of time. *It usually takes six work days to receive the results of the health check.*

4. *Submit application for a resident permit.*

All students must apply in person at the Shenzhen PSB for their resident permits. Students are required to submit their passports, health certificate, official ID picture, local police station registration form, residence application form, admission notification (original and photocopy), JW202 form (original and photocopy), and an official letter from PKU Shenzhen stating the duration of your studies. The cost of a residence permit for one semester is 400 RMB or 800 RMB for one year (paid by the student). The fee must be paid using a Chinese UnionPay card. The application processing time after submitting all necessary forms takes approximately 7 work days*, for which you will be without your passport.

Timeline table procedures in China (assisted by PHBS staff)

Procedure	Time	Documents Needed	Cost
Registration with the local police station	On your arrival (within 24 hours), done on WeChat	One passport photo-digital, passport	Free
Official Photo ID	Within the first week		40 RMB
Health Check	Within the first or second week, receive certificate 6 work days after health check	Official Photo ID, passport	500 RMB
Residence Permit Application Submission	First make appointment online 1 week ahead of time. Submission is within the third or fourth week, receive residence permit 7 work days after the date of submission	Official Photo ID, passport, JW202 form, official letter from PKU Shenzhen, admission notification, interview documents, health certificate, application form	400 RMB (only by UnionPay card)

*As of information collected May 3, 2017