



Department of Business Studies – Fact Sheet 2024/2025

UPPSALA UNIVERSITY

At the Department of Business Studies, we offer courses within the field of Business Administration, with topics such as Financial Accounting, Finance, Management Control, Management and Organization, Marketing, International Business, Entrepreneurship, and Commercial Law.

International Mobility Office	Emmelie Brun – International Coordinator August Breitholtz - Administrator Incoming exchange: incoming@fek.uu.se Outgoing exchange: outgoing@fek.uu.se
Website and General information	https://www.fek.uu.se/education/incoming-exchange-students/
Address	Postal Address: Department of Business Studies International Mobility Office Uppsala University Box 513 SE-751 20 Uppsala Sweden Visiting Address: Department of Business Studies Uppsala University Kyrkogårdsgatan 10 C SE-753 13 Uppsala Sweden
Student Nominations	Via online form , a link to be provided at the start of the nomination period. For more information, contact: incoming@fek.uu.se
Nomination Deadline (partners)	April 5 th for the following autumn semester October 5 th for the following spring semester
Application Deadline (students) Autumn/spring	April 15 th for the following autumn semester October 15 th for the following spring semester
Application Material	Will be sent out by the International Mobility Office directly to the nominated student before the application period.
Academic Calendar	Autumn 2024 September 2 nd – January 19 th Spring 2025 January 20 th – June 8 th
Academic Courses	For courses offered, please see our webpage: https://www.fek.uu.se/education/incoming-exchange-students/ Please note that we can only offer courses from our course list! Full-time workload: 30 credits For students coming for a full year, creating a course load with only courses from the Department of Business Studies might be difficult, meaning they must be allowed to take courses from other departments. Please note: the Swedish Migration Agency requires non-EU/EES students to be admitted to full-time studies to qualify for a Swedish residence permit. Full-time study means 30 credits per semester.
Academic prerequisites Undergraduate	2 nd -year courses 15 ECTS credits in Business related courses 3 rd -year courses 45 ECTS credits in Business related courses
Master courses	Master courses 90 ECTS credits in Business related courses. Due to Master courses being based on prior knowledge in Business Studies, and their high intensity, they are only available to Master students. Please note that Economics and Statistics are not considered as Business Studies.



Grading Scale	<p>The Department of Business Studies uses the following grading scale; Fail (U) Pass (G) Pass with distinction (VG) More about the Swedish grading scales used can be found here: http://www.uu.se/en/admissions/higher_education_in_sweden/</p>
Transcript of Records	<p>We do not send out transcripts by default. The student can download the Official Transcript of Records from the system Ladok at the end of the exchange. The transcript is digitally verified and can be accessed after the exchange if needed.</p> <p>However, if an ECTS clarification is needed, the students can contact the department and we will create a transcript that includes the translation.</p>
Minimum English Requirement	<p>We do not require any tests proving the English language level, but nominated students must have sufficient knowledge of English to attend the classes.</p> <p>Necessary level: B2 (CEFR, Common European Frame Work of Reference for Language)</p>
Language Courses	<p>Basic Swedish language courses run part-time and as evening classes throughout the semester for 7.5 academic ECTS credits. http://www.nordiska.uu.se/admissions/courses/swedish/basic/ The language courses above are free of charge for exchange students.</p>
Student visa and residence permit	<p>Non-EU citizens: Some non-EU citizens need to apply for a visa to enter Sweden, and all non-EU citizens need to apply for a residence permit to stay longer than 90 days. Uppsala University will send a Letter of Acceptance by e-mail to each student requiring the document. The Letter of Acceptance is necessary to apply for a visa/residence permit. Further information can be found here: https://www.migrationsverket.se/English/Private-individuals/Studying-and-researching-in-Sweden.html As of 2022, non-EU citizens need to visit a Swedish embassy to identify themselves as part of the application process for a residence permit.</p> <p>Please note: Non-EU citizens currently studying in another country covered by the Schengen agreement still have to apply for a residence permit before they arrive in Sweden.</p>
Financial supporting documentation	<p>For non-EU/EEA citizens, the Swedish Migration Board requires that applicants support their visa/residence permit application with proof of sufficient funds for their entire time of stay. Please see Swedish Migration Agency for requirements.</p>
Medical Insurance	<p>All students are insured by the insurance Student IN from Kammarkollegiet. This insurance provides emergency medical and dental coverage, home transport, personal property coverage, third-party liability, and legal protection. It provides coverage for the student's travel directly to and from Sweden from two weeks before and two weeks after the official term dates. For full details about the Student IN insurance, please visit, https://www.kammarkollegiet.se/engelska/start/all-services/insurance-for-foreign-visitors/student-insurance/exchange-students-in-sweden</p> <p>EU citizens: EU students must bring their European Health Insurance Card for medical insurance.</p>
Arrival days and Orientation Week	<p>For the autumn term, the recommended days of arrival usually fall on Thursday, Friday, and Saturday one week before the start of term, whereas the spring term's recommended days of arrival usually are Friday and Saturday on the weekend before term starts. Each semester, there is an orientation program for new students before the semester starts. www.uu.se/welcome</p>



Accommodation	<p>Uppsala University offers accommodation for exchange students through the contracted private company, The Uppsala University Housing Office, but housing is not guaranteed.</p> <p>The housing application is submitted from May 15th – May 31st (for autumn) and November 15th – November 30th (for spring). The application link will be sent directly to the nominated students before the application period.</p> <p>http://housingoffice.se/</p>
Students with disabilities	<p>Support for reading and writing difficulties/dyslexia, mental disorders, neuropsychiatric disorders, hearing impairment, visual impairment, physical disabilities, or chronic illnesses can be provided. To receive support, students must provide evidence of disability directly to Uppsala University's disability coordinators.</p> <p>The type of support received is directly related to education and according to needs. Support is planned in collaboration with the student. If support is required, the student should contact one of Uppsala University's disability coordinators directly after applying for exchange studies: stod@fek.uu.se</p> <p>For more information: https://www.fek.uu.se/student-en/students-with-disabilities/</p>
Student Health Services	<p>The Student Health Services is a team of specialists, such as psychologists and counsellors, all focused on student-related mental health issues, such as stress, etc. Students can receive counselling and take part in a variety of workshops. Please note that no general practitioner for medical and dental issues or emergencies is available at the Student Health Services.</p> <p>The Student Health Centre also offers workshops on issues such as how to handle stress as a student. The Student Health Centre in Uppsala also has a light room to help students handle the darkness of the Swedish winter.</p> <p>For more details: http://www.uu.se/en/students/support-and-services/health-care/</p>
Student Social Life	<p>The Nations in Uppsala are student associations run by students for students, and they are the hub of the Uppsala University student social life. Once a nation member, the Nation Card is also valid as a Student ID card. Membership in one nation gives access to all the other nations and also entitles students to discounts at many establishments. More about the nations here: https://uppsalastudent.com/en/. To access student life, a voluntary student union and 'nation' (student club) fee is charged, currently approximately SEK 380 per semester.</p>
Homecoming Weeks	<p>As part of the exchange studies, the Uppsala Business & Economics Student Association (Uppsalaekonomerna) arrange for activities in the beginning of the semester to help students get to know each other and their new city. More information is sent out to the students before the start of the semester.</p> <p>Contact information to Uppsalaekonomerna: masterwelcomingweeks@uppsalaekonomerna.com</p>
Uppsala University	<p>Uppsala University (UU) is the oldest university in Scandinavia, founded in 1477. The Uppsala campus is located 70 km north of Stockholm and 30 km from the international airport Stockholm Arlanda, but there is also a separate campus in Visby on the island of Gotland, which lies in the Baltic Sea. The university has about 50 000 students. Uppsala University is one of the top 100 universities in the world according to major rankings and is home to the Uppsala Model of internationalization in firms.</p> <p>For more information, please refer to our website: https://www.fek.uu.se/education/incoming-exchange-students/</p>